Alaska Statewide Broadband Advisory Board – June 19, 2023
Subcommittee Meeting to Establish a Technical Working Group
Alaska Department of Commerce, Community & Economic Development
June 19, 2023, at 9:00 AM AKDT to 10:00 AM AKDT

Attendance

Present:
Members: Christine O'Connor (chair), Charles Carpenter, Kathy Moran
Absent: Michael Brase
Staff: Anessa Feero, Administrative Specialist.

1. **Call to Order and Roll Call**
   The meeting was called to order at 9:00 am. Three members of the subcommittee were present. Quorum was met.

2. **Review/Approve Agenda**
   The agenda was approved as written by unanimous consent.

3. **Review Technical Working Group Applications**
   All Technical Working Group scoring sheets were sent to the secretary in advance of the meeting, who created an excel summary of the numerical scores provided by the subcommittee scoring sheets. A correction was applied to the excel summary for Applicant 3 (Kerschbaum) to reflect the correct vacancy they applied for. Specifically, "Expert in Microwave/Expert in Satellite" was corrected to "Expert in Telecommunications/Expert in Fiber Optics".
   The updated pivot table reflected the Sum of Total Scores for each applicant related to each Vacancy Type that was applied for. There were tie scores and the subcommittee discussed which vacancy type to appoint each applicant to.

   The subcommittee decided to recommend the following applicants for appointment at the next board meeting:
   Michael Willmon for Expert in Microwave.
   Martin Marshall for Expert in Satellite.
   Matt Peterson for Expert in Fiber Optics.
   Daniel Kerschbaum for Expert in Telecommunications.

4. **Review/ Approve Minutes from Prior Meetings**
   A correction was made to the Minutes to reflect the attendance of K. Moran at the 06-06-23 Subcommittee meeting.
   The minutes with the correction were approved unanimously.

5. **Adjournment**
   Motion by C. O'Connor to adjourn was approved unanimously.
   Meeting adjourned at 9:27 am on June 19, 2023.
   Next meeting: To Be Determined.